

# A G E N D A

Joliet Public Library Board of Trustees Meeting  
Main Library – Meeting Room “B”  
April 15, 2004 – 7:30 p.m.

- 1) Convene and Call to Order
  - Pledge of Allegiance
- 2) Roll Call of Trustees
- 3) Agenda Revisions
- 4) Approval of Minutes
  - Monthly Board Meeting –March 18, 2004
- 5) Treasurer’s Report
  - a) Schedule of Accounts Payable
    - i) Accounts Payable/April 15, 2004 - \$93,454.76
    - ii) Checks Written Since Last Report - \$177,160.38
    - iii) Electronic Federal Tax Payments 3/26/04, 4/09/04 - \$39,332.47

**TOTAL ACCOUNTS PAYABLE \$309,947.61**
  - b) Financial Reports
    - i) Balance Sheet 03/31/04
    - ii) March Report of Accounts 101010,15,17,18
- 6) Librarian’s Report
  - a) Statistical
  - b) Narrative
  - c) ACTION ITEMS –
    - i) Ratification of Phone Poll authorizing renewal of \$1,400,000 Line-of-Credit with Harris Bank
    - ii) PALS Board of Directors’ Election
    - iii) Authorization for preliminary architectural drawings for “new” basement upgrade
- 7) Assistant Librarian’s Report
  - a) Projects
  - b) Grants
  - c) Miscellaneous Report
- 8) Committee Reports
  - a) Executive – James Szczepaniak, Chairperson
  - b) Building and Grounds – Kennedy Millsap, Chairperson
  - c) Finance – Ron Cornelius, Chairperson
  - d) Personnel – Nancy Henriksen, Chairperson
  - e) Program – Emmie Ostrem, Chairperson
  - f) Automation – Dan Hopkins, Chairperson
- 9) Unfinished Business
- 10) New Business
- 11) Staff Reports
- 12) Public Participation
- 13) Announcements – Reminder to file the Statement of Economic Interest
- 14) Adjournment
- 15) FYI - The next meeting of the Joliet Public Library Board of Trustees will be 7:30 p.m., May 20, 2004, at the Main Library. Board packets will be available for pickup at the Main Library Circulation Desk after 3:30 p.m. on the Wednesday preceding the Board meeting.